



Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

THE ST JOHN SOUTHWORTH FUND

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

ADVICE FOR INDIVIDUALS – HOW TO APPLY FOR A GRANT

When to Apply: The grants panel meets quarterly. Applications can be submitted at any time. You may contact the administrator for the date of the next panel meeting if you wish.

Guidelines: Before completing your application, please make sure that you have read carefully the guidelines for applicants.

Referees: You are asked to provide the names, addresses and contact numbers of two people who are willing to act as referees for you.

Payment: Grants are normally paid through a third party, such as a parish priest or support worker.

Monitoring: All applicants are asked to provide evidence of how their grant has been spent, for example, receipts of purchase.

Applicants should please note the following:

Funds will only be awarded to organisations or individuals that do not in any way act contrary to or undermine the clear teaching and practice of the Catholic Church in matters of faith and morals.

When you have completed the application form on the following page, please email or post it to The Grants Administrator at the address below:

Please send applications to: The Grants Administrator,

Department of Pastoral Affairs, Vaughan House, 46 Francis Street, London SW1P 1QN

Fax: 020 7798 9077

E-mail: sjsfadmin@rcdow.org.uk

Tel: 020 7798 9063

Website: www.rcdow.org.uk/stjohnsouthworth

Registered Charity No. 233699



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APPLICATION FOR GRANT AID FOR AN INDIVIDUAL

Name of applicant	
Your Address	
Your Email and Contact Tel. No.	
Borough you live in	
Date of Application	
Amount requested	
Please state briefly why you are applying for a grant.	
Have you applied for any other help?	
First referee	Name Address Telephone Number Email:
Second referee	Name Address Telephone Number Email:

Give additional more detailed information on the reverse of the form or on an additional sheet

Please return the completed application form to the Grants Administrator at the address below

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