



# Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

## THE ST JOHN SOUTHWORTH FUND

### GENERAL INFORMATION ON HOW TO APPLY FOR A GRANT

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

Applications for grants may be made to one or more of the following funds:

The Benevolent Society for the Relief of the Aged and Infirm Poor

The London Poor

The Zimmerman Trust

The New Children's Fund

The Metcalfe Fund (for children who are underprivileged or mentally or physically handicapped)

The Sister Joseph Harding Trust.

*Fuller details of these funds can be found on separate pages.*

### **GUIDELINES**

- ❖ Application forms and guidelines are available at [www.rcdow.org.uk](http://www.rcdow.org.uk) 'Pastoral Affairs' and can be obtained by post from the address at the foot of this page.
- ❖ Completed application forms can be returned either by email or by post.
- ❖ Grants which meet the guidelines are awarded to benefit either organisations, parishes or individuals from within the thirty- three London Boroughs.
- ❖ In the case of applications from individuals, the Panel is particularly interested in those which are supported by a parish or by a relevant organisation.
- ❖ Applications can be made at any time and the Grants Panel meets quarterly each year.
- ❖ Applicants are advised to check the date of the next panel meeting with the Administrator and ensure that application forms are received at least 14 days before the panel meets.
- ❖ Applications can be made to more than one of the Funds.
- ❖ Normally applications can be made for sums up to £10,000 (ten thousand pounds).
- ❖ Grants will not normally be awarded for capital building projects.
- ❖ Successful individuals or organisations will be asked to provide receipts for purchases and accurate accounts.
- ❖ Normally, grants are made for one year.
- ❖ Successful applicants will be asked to send a follow-up report, including:
  - within 12 months of receipt of the award, a summary of how the grant contributed to the outcomes and achievements of the project
  - as soon as they become available, appropriate accounts documenting the receipt of the grant and the expenditure relating to it
- ❖ The decision of the Grants Panel is final.
- ❖ Applicants should please note the following: Funds will only be awarded to organisations or individuals that do not in any way act contrary to or undermine the clear teaching and practice of the Catholic Church in matters of faith and morals.

*If it would be helpful to have further information, please call or email the Grants Administrator.*

**Completed applications should be emailed or posted to the Grants Administrator at the address below:**

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**Please reply to:** Department of Pastoral Affairs, Vaughan House, 46 Francis Street, London SW1P 1QN

**Tel:** 020 7798 9063 **Fax:** 020 7798 9077 **E-mail:** [sjsfadmin@rcdow.org.uk](mailto:sjsfadmin@rcdow.org.uk)

Registered Charity No. 233699 – Website: [www.rcdow.org.uk/stjohnsouthworth](http://www.rcdow.org.uk/stjohnsouthworth)



# Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

## THE BENEVOLENT SOCIETY FOR THE RELIEF OF THE AGED AND INFIRM POOR – (THE ST JOHN SOUTHWORTH FUND)

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

### SPECIFIC INFORMATION ABOUT THE FUND

**THE AIM:** The alleviation of hardship amongst the aged and infirm poor in London.

### **DEFINITION OF TERMS**

**LONDON:** for the purposes of this grant, London means within the boundaries of the 33 London Boroughs;

**AGED:** means of pensionable age, that is aged 65 years or over;

**POOR:** means according to the government definition of poor, that is those living on an income of 60% or less than the average national income;

**INFIRM:** this includes the general range of infirmities.

### **GUIDELINES**

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# Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

## THE LONDON POOR – (THE ST JOHN SOUTHWORTH FUND)

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

### SPECIFIC INFORMATION ABOUT THE FUND

**THE AIM:** The support of homeless people.

#### **DEFINITION OF TERMS**

**HOMELESS:** means those who are without accommodation or living in inappropriate accommodation.

**LONDON:** for the purposes of this grant, London means within the boundaries of the thirty-three London Boroughs;

**POOR:** means according to the government definition of poor, that is those living on an income of 60% or less than the average national income.

#### **GUIDELINES**

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# Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

## THE ZIMMERMAN TRUST – (THE ST JOHN SOUTHWORTH FUND)

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

### SPECIFIC INFORMATION ABOUT THE FUND

**THE AIM:** To provide for the maintenance and education of poor orphan children.

#### **DEFINITION OF TERMS**

**POOR:** means according to the government definition of Poor, that is those living on an income of 60% or less of the average national income.

**CHILD:** means aged under 18 years at the time of application.

**ORPHAN:** means a child whose parents are both deceased, or a child who is in care, or a child who is moving into independent living accommodation, or a child arriving in the UK as an unaccompanied minor.

#### **GUIDELINES**

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# Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

## THE NEW CHILDREN'S FUND – (THE ST JOHN SOUTHWORTH FUND)

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

### SPECIFIC INFORMATION ABOUT THE FUND

**THE AIM:** The support, care and maintenance of RC children who are in danger of deprivation or who are disabled.

### **DEFINITION OF TERMS**

RC: means a child who is baptised in the Catholic Faith, or whose parents are seeking baptism for the child, or a child who is receiving instruction in the Catholic Faith.

CHILD: means aged under 18 years at the time of application.

### **GUIDELINES**

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# Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

## THE METCALFE FUND FOR CHILDREN WHO ARE UNDERPRIVILEGED OR CHILDREN WITH PHYSICAL OR MENTAL DISABILITIES – (THE ST JOHN SOUTHWORTH FUND)

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

### SPECIFIC INFORMATION ABOUT THE FUND

**THE AIM:** To support children who are underprivileged or children with physical or mental disabilities.

### **DEFINITION OF TERMS**

**CHILD:** means aged under 18 years at the time of application.

### **GUIDELINES**

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# Diocese of Westminster

DEPARTMENT OF PASTORAL AFFAIRS

St John Southworth Fund

## THE SISTER JOSEPH HARDING FUND – (THE ST JOHN SOUTHWORTH FUND)

THE AWARDS PANEL ACTS ON BEHALF OF THE TRUSTEES OF THE DIOCESE OF WESTMINSTER TO FULFIL THE WISHES OF THE ORIGINAL BENEFACTORS TO HELP INDIVIDUALS IN NEED.

### SPECIFIC INFORMATION ABOUT THE FUND

**THE AIM:** To give service and support for general charitable purposes to organisations, parishes or individuals within the boroughs of Hackney, Haringey, Tower Hamlets and Islington.

### **GUIDELINES**

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