



# Diocese of Westminster

SICK & RETIRED PRIESTS' FUND

## Standing Order Instruction

To the Manager  Bank

Bank address

Please set up the following Standing Order and debit my/our account accordingly

### 1. Account details

Account name

Account number

Sort code

### 2. Payee details

Payee bank name

Organisation you are paying

Payee sort code

Payee account number

### 3. About the payment

How often are the payments to be made?  Monthly  Quarterly  Half yearly  Yearly

Ist Payment (please allow 30 working days)

Final payment

Until further notice  (payments will be made until you cancel this instruction)

Payment Reference  Please make the payment reference your full name.

### 4. Confirmation

Your name

Your address

Customer signature(s)

Date

**Send this completed form to your bank to be set up.** Please ALSO send a photocopy to:  
 Fundraising & Stewardship Office, Vaughan House, 46 Francis Street, London SW1P 1QN  
**Registered Charity Number 233699**